



Army Cadet League of Canada (Ontario)

Policy Regarding Cadet Corps on Probation and Closures

Steps to follow to keep a Corps from Closing once they are put on Probation:

1. Support Committee **MUST** file a financial statement from the previous year with the League.
2. Support Committee **MUST** provide a complete inventory of all the assets that belong to the Corps that are not the property of DND.
3. The Support Committee and Sponsor/s should assist the Corps with a six month or a one year plan as to how they will attempt to get the Corps off probation. A copy of the plan and any other pertinent information is to be submitted to the League office.

If after the probation period the Corps has not been successful, DND will contact the Ontario League office to ask for the League's recommendation for closure. Sufficient notice will be given to the Corps.

Under the Supervision of the Provincial League Office, the Support Committee will be asked:

1. To take inventory of the non-DND items purchased at the Corps, i.e. Band Instruments, Canoes, Coleman Stoves, Tents etc.
2. Give a final report to the League Liaison Officer on how much is in the bank account after paying all outstanding bills.
3. To cease further spending on anything. No new purchases or optional exercises.
4. To decide along with the Sponsor(s) and League Liaison Officer to decide how they wish to disburse the equipment and money as the property/assets of the Cadet Corps may not be disbursed to the officers, staff or members of the Support Committee. The Sponsor should be the first contact for disposal of any equipment or machines which may have been donated by them or monies from them used to purchase same.

And the Provincial League will suggest the following to the Support Committee:

- Pass the equipment to another Cadet Corps or Squadron nearby. If the remaining Cadets are being transferred to another Cadet Corps, then that might be the Corps the equipment and funds are given to.
- If there is no nearby Cadet Corps, they can send the funds to the League to disburse or hold in trust until another Corps is stood up in the same area.
- If any of the funds have been raised through Bingo, Nevada break open tickets or raffles, the Support Committee must contact the Gaming Commission to get approval from them on how the funds from that separate trust account is to be disbursed. They may advise them to give it to a local charity.
- For any historical items such as trophies, awards, photos, flags, etc., the League and Sponsor should be contacted for advice on dispersal to a museum or Legion for display.
- That DND will be on site to take stock of any DND inventory.
- Ask the sponsor if they would be willing to store equipment for a period of time before disposal if they feel that there is a possibility of reviving the corps within the next few years.