



LEAGUE OFFICIALS CADET CORPS VISIT REPORT

Report to be submitted three times yearly, after start of training year in September, mid January and final parade in June or as required. A copy of completed Report to be sent to Zone Liaison Officer and League Office.

Corps Number: _____ League Official: _____

Date of this visit: _____ Date of last visit: _____

Preliminaries (In Advance): If possible, contact the CO and Support Committee to advise them of your visit.

Questions in italics are only suggested questions to keep in mind when writing your comments. Some may not be applicable or there may be other concerns not listed.

Cadets:

- How many in attendance?* _____
- Has there been a change in numbers?* _____
- How many in uniform?* _____
- How did you find the morale of the Cadets?* _____

Comments: _____

Accommodation:

- Is there suitable & sufficient space for stores, classrooms and drill area?* _____
- Are there any health and safety issues, ie chemicals or fire Hazard?* _____
- Is the accommodation shared with others?* _____
- Is the space leased or rented and is this a drain on funds?* _____
- Overall general condition.* _____

Comments: _____

Recruiting Cadets:

- Are there recruiting supplies and resources such as brochures & posters?* _____
- Any plans for Recruiting Displays, Open Houses or visits to schools?* _____

Comments: _____

Support Committee:

- Does one exist and is it working? _____
- Have all the members been screened? _____
- Are there any changes to membership? _____
- Are Non Public Funds (NPF) / Non DND Funds financial records being maintained? _____
- Is there an inventory of NPF equipment, such as band instruments being maintained? _____

Comments: _____

Funds & Fundraising:

- Are there sufficient funds? _____
- Any upcoming fundraising events? _____

Sponsor:

- How is the relationship between the Sponsor / Sponsors and the Corps? _____
- Is there good communication and support? _____

Comments: _____

Affiliated Unit:

- How is the relationship between the Affiliated Unit and the Corps? _____
- Is there regular communication and support? _____

Comments: _____

Objectives:

- What are the short or long term goals for this Corps? _____

Comments: _____

Concerns & Issues:

- Is there anything that the League can assist with? _____

Comments: _____

