

## Cadet Training & CF Funding to Army Cadet Corps

### Explanation of Army Cadet Training

The program has been developed into multiple levels (Green, Red, Silver and Gold) and each one of these levels has two books detailing every aspect of what a cadet is to learn/experience during that particular year. They are known as the Qualification Standard and Plan (QS&P) as well as the Instructional Guide (IG).

1. The **QS&P** is to be used by the staff to aide and direct them in how to deliver the program.
2. The **IG** is used by the instructors and it details every lecture required by that star level. The IG is further broken down into two groups of lectures. The first being Mandatory and the second being Complimentary type lectures.
  - a. The mandatory lectures must be instructed to the cadets; and
  - b. Only some of the Complimentary lectures must be instructed.

The cadet training year is 90 periods of instruction consisting of 30 minutes each. The Mandatory portion of those 90 is 60 periods. These lectures are not up for debate and must be covered. The complimentary portion of those 90 is 30 periods. When it comes to the Complimentary lectures, the Corps has more than what is required listed in the IG. The Corps can pick and chose which 30 it would like to instruct, based on the needs of that particular Corps.

During the training year the Army Corps' are directed that they will conduct 3 weekend exercises and can take advantage of an additional 4 single weekend days to deliver their program. These additional weekends/days are above and beyond that of their weekly evening training sessions. **Those 10 combined days are what the CF funds.** Knowing what training and why Corps are conducting that training is critical to understanding the attached funding chart.

### MST/CST Funding For Army Cadets

Attached you will find the table explaining the MST / CST funding for Army Cadets. MST stands for “**Mandatory Suggested Training**” and CST stands for “**Complementary Suggested Training**.” All Detachments use this when administering Corps training where support is being requested.”

When looking at the attached spread sheet you can see that it is broken into two segments. The top being a description of Star levels that can participate as well as what is to be conducted during that assigned day/weekend. The only restriction is that Green and Red Stars are not allowed to participate on the MST 5&6, “**Zone Expedition Training**”. However the Silver and above cadets are able to partake in the Navigation/Trekking Exercise along with the Green and Red Stars.

The bottom portion of the table designates exactly what type of support can be authorized during this training. I would like to highlight the following points:

**a. MST 1 & 2** are one day activities conducted at the LHQ location, where 9 periods of Mandatory lectures would be delivered from the IG. **The funding available to the Corps is a lunch.** The lunch funding is always based on the current Government rate. (Today that is \$14.15 per person and changes from time to time)

**b. CST 7 & 8** are one day activities conducted at the LHQ location, where 9 periods of Complimentary lectures would be delivered from the IG. **The funding available to the Corps is again a lunch.**

**c.** When looking at **MST 1 & 2** along with **CST 7 & 8**, there can be on occasion the need to conduct something outside of your LHQ within reason. Detachments cannot justify sending a Corps halfway across Ontario to visit a Museum. But for a Corps who parades in a location not suitable for sports, then Detachment would consider renting a local gym or pool in order to play sports. (a complimentary lecture.) **Also on occasion an event which is in the spirit of the program (such as Vimy Celebrations) where a Detachment could fund a bus to have a Corps participate in an event that also falls under Complimentary lectures of Citizenship.**

**d. MST 3 & 4** is a Bivouac Exercise that **MUST** be conducted by the Corps which delivers the mandatory lectures of basic field skills, enabling cadets to understand how to survive in the field. **This exercise is fully funded in every aspect.**

**e. MST 5 & 6** is a Navigation/Trekking Exercise that **MUST** be conducted by the Corps which delivers the mandatory lectures of Navigational skills, enabling cadets to understand how they move from point to point following a map and how to read terrain features. **This exercise is fully funded in every aspect.**

**f. CST 9 & 10** is a Complimentary Exercise where the Corps can choose between two different types. They can either conduct a Cold Weather Exercise or an Adventure Training Exercise. Both of these exercises are defined by the QS&P on what they can and can't do. These details are in place to ensure safety is paramount. Again this goes back to what suits the Corps. Obviously Staff qualifications can play a big role in what type of exercise the Corps will conduct. **This exercise is fully funded.**

## **OTHER FUNDING**

Corps can also participate in a number of other events within the Army Cadet Program. It is critical in understanding what funding is available to those specialty teams/events.

Detachments do manage these events to limit the amount of expenses, thus allowing more participation and allowing Detachments to conduct more activities. For instance the start time for events is normally mid morning, thus no breakfast claims, as all are to eat before they depart.

Events are designed to finish no later than 4pm, thus everyone is home for supper. **Normal expenses covered by Detachments are transportation to the event, all costs during the event and transportation back to the Corps.** So if your Corps wants to leave at 4am for some reason, then the Corps has to absorb the cost of that breakfast meal. Or if they want to leave the night before and stay in hotels, then the Corps must absorb those costs. **These will not be covered by**

**Detachments.** The main message here is you need to know what is covered by the CF and what is going to be absorbed by the Corps, when planning to participate in events.

**Orienteering Team** - Detachments only fund the actual day of the competition. If Corps wants to take 10 cadets out the weekend prior to train, then that cost must be absorbed by the Corps

**Band and Drill** - Detachments only fund the actual day of the competition. If Corps wants to practice on weekends and supply lunch, then that must be absorbed by the Corps.

**Biathlon** - Detachments do not have enough equipment to kit every cadet who would like to participate. Each year more equipment is purchased and slowly Detachments are building stocks. However again only the competition is funded, if Corps participate in Biathlon Ontario events it will be the responsibility of the Corps. All work up training expenses are absorbed by the Corps.

**Shooting Teams** - Only the official cadet Zone Shoots are funded. There are many other Air Rifle events in the local areas and those are the responsibility of the Corps if they are to enter and participate. Each year Central Region conducts Zone Shoots, which all Corps are invited to participate, these are the only funded events. Again only transportation to and from along with meal in a location will be supplied.

### **SPONSOR / SUPPORT COMMITTEE FUNDING**

What does all this mean to you? Well, you will need to front some of this money from time to time until claims are processed and cheques are returned to the Corps. For example a Corps will be conducting MST 1 (Air Rifle Training and Sports) and they have been authorized by Detachment the maximum sum of 50 cadets/staff @ \$14.15 = \$707.50. The Support Committee purchases pizza and then the claim process begins to get the money returned to the committee. You should also understand that the Corps will only get reimbursed for each signature of those who attended and not the actual maximum amount automatically. (Try not to pre-order as Corps may have to absorb some of those costs if attendance is lower than expected) If you plan on cooking your own food then the rates change and there are very specific guidelines to what you can feed the cadets. (Please further refer to Note 5 on pages 2 and 3 of the attachment, if you purchase something not authorized like raw chicken, Detachment will not reimburse) **Education is the key, encourage your CO's to use funding available and follow up with claims to keep your funds going.**

### **LOCAL SUPPORT ALLOCATION FUNDING**

All Corps receive an allocation of \$600 per Cadet Corps plus \$15.00 per Cadet annually. These funds must be applied for by the Commanding Officer prior to March 31st each year in order to receive a reimbursement for purchases made for Cadet activities and equipment. Refer to CATO 17-34 for information on eligible expenses. Original receipts along with proof of purchase must be submitted with a CF 52 form. The reimbursement cheque once received is to be handed over to the Support Committee to deposit into the Corps account. Thus replenishing funds expensed.

## **NOT FUNDED**

**Seniors only FTX's** - Any exercise that does not include the complete Corps. If Corps is conducting a seniors weekend FTX. These are not funded. Funding is directed at the corps and not smaller groups.

**Additional Exercises** - Any exercise that does not fall into one of the three listed in the attachment will not be funded.

**Recreational Trips** - is not part of our program. All trips are absorbed by Corps.

## **FINAL NOTE**

All Corps activities must be authorized by their local Detachment. Each time a cadet leaves the area of the LHQ, Detachment must review the Who, What, Why, Where and When. Safety, Safety, Safety is always the concern of the Detachments. Without Detachment approval, cadets are not covered by insurance through the League. If anything was to happen during a non-authorized activity all those involved may be held responsible in a civil court of law.

Detachments hope that the information provided above assists the Support Committees in understanding the funding provided by CF. **A workshop on this topic will be presented in more detail next year at the AGM.** The intent of this is only to give some rough guidelines on what is available. If another Detachment is conducting itself differently, then it is up to that CO to clarify their process.